

Malvern Historic Commission

Meeting May 15, 2009

Minutes

Members Present: Lynne Hockenbury, Joan Stackhouse, Barb Rutz, Deb Collins

Members Absent: Kristen Thomas, Barb Leighton, Tina England

Guests Present: Nancy Schmitt

The Meeting was called to order at 7:40pm.

Approval of Minutes: Minutes from the April 27, 2009 meeting will be approved by email with corrections.

New Business:

- A. Deb explored another vendor for creation of a historical DVD. She spoke with Margaret Chew Barringer of American Insight (www.americaninsight.org). After sharing the information from American Insight, The Historical Commission members reviewed the process of creating a DVD, based on the information from American Insight and Sage Film & Video. Lynne will begin researching information on available grants.
- B. A group photo of the commissioners is needed for the website and will be planned to be taken at the next meeting, June 22.
- C. Previous resident Joan Weaver Casey found a picture of a Weaver Dairy Truck. This item has been added to the inventory.

Updates:

- A. 125th Anniversary plans – Donations will need to be a large part of the process. Lynne will need to send a request to the Business Association and get approval from the Borough. The commission will need to come up with a well thought-out plan for how to manage the donations. What do we want to do for the celebration? Just a DVD? Lynne suggested getting on the Borough Council agenda to see what ideas they may have on how to celebrate. Lynne sent a note to Parks and Recreation. We would like to see many participants be a part of the celebration. Nancy suggested we think of possible contest ideas, like “design-a-mug”. The most important thing to remember is where will be the best use of the money for this event.
- B. Nancy has asked for help researching names for her next book. Plans were made for any commission members to meet at Chester County Historical Society on June 12 at 10AM. Lynne will bring cash for the cost of any copies. (\$.50/page). Nancy will provide Lynne with a list.

Old Business:

- A. Open House –Oct 26, 7-9pm. Discussed ways to advertise for the open house. Lynne suggested placing a stand-alone ¼ sheet of colored paper in the next Borough Newsletter mailing. This sheet would include a bulleted list of happenings during Open House. Ideas to encourage people to attend the open house included possibly offering a discount on publications the Commission has for sale, or giving away free magnets. Decision will be made at next meeting.
- B. Brochure – Nancy handed out another rough draft of the brochure. Using pictures from the coloring book and a few photos, the brochure is organized by businesses, churches, schools and borough hall locations. The members of the commission should review the draft and give any feedback to Lynne via email ASAP, preferably before the next meeting.
- C. Coloring Book – The Baptist Church may be interested in selling the coloring book to its parishioners.
- D. Historic Ordinances – a work in progress.
- E. Historic Property Inventory Files – Need to process a list for missing items and locations needing deed research.
- F. Historic Resources Map – Descriptions typed into the computer are done. Lynne is reviewing for details and hopes to have this completed by the end of summer 2009.
- G. Creation of Room – this item will be discussed at the next meeting.
- H. Reviewed other items on the Action log. Updates were made on items completed and adjustments to target due dates.

Meeting adjourned at 9:40pm.

The next meeting will be held on Monday, June 22 at 7:30pm.

Respectfully submitted by:

Deb Collins

Secretary Malvern Historic Commission