

## Malvern Historic Commission

Meeting September 22, 2008

### Minutes

**Members Present:** Lynne Hockenbury, Barbara Leighton

**Members Absent:** Joan Stackhouse, Betty Burke, Kristin Thomas

**Guests Present:** Deb Collins

**The meeting was called to order at 7:40pm.**

**Approval of Minutes:** The minutes of the August 25, 2008 meeting were approved by the members present. Other members will approve via email.

#### **New Business:**

- A. Fall Festival, Sunday, October 5 – Deb Collins will arrive with a table and the books at 10am and stay until noon. Barb L. will come from 12-2:30, and Lynne will be there from 2:30-5:00. Each should bring their own chair. Lynne will return the table to Deb's house after the event and the books and money to the Borough during the week. Deb will ask her daughter to design a flyer for display on the table about the upcoming coloring book.

#### **Old Business:**

- A. **Coloring Book** – Lynne reported back with the prices from Kinko's and Staples. It was determined that Kinko's, with better paper options and pricing, would be the place to use. The group determined that 200 copies of the 8-sheet layout (having a blank page on the back of each picture) and a stapled binding was the best option, and the cost for each coloring book would be \$7. Lynne will contact Michael to see when he will be done with the drawings. Lynne will also look over the mock-up copy that Nancy did and see what details need to be completed. The hope is to have everything done and ready to go to Kinko's by the first week in November.
- B. **Historic Ordinances** – This is an item that is high on the priority list. Lynne received an email from Chris Mongeau, Chair of the Malvern Planning Commission, with some suggestions and questions from the Borough Solicitor. Lynne will gather the necessary information and get back in touch with Chris. It is hoped that a presentation can be developed for the Planning Commission and the Borough Council in the near future.
- C. **Historic Property Inventory Files** – Barb L., Barb R, and Lynne met at the History Center in late September to start looking at what is missing from the files. The next date for working on this item was set for Saturday, November 1 from 9-12.
- D. **Historical Resources Map** – Review of the typed descriptions for details is complete. Lynne is reviewing for details and hopes to have that completed by the end of 2008.
- E. **Cataloging Historical Items** – item on hold for time being. The group would like to plan a date, in October or November, for working on this item. Lynne will email Tina England to see when she might be available to help as she expressed an interest in this item.
- F. **Creation of room** – item on hold for time being.
- G. **Update Action Log** – The Action Log that Lynne developed was looked over and determined to be as complete as it can be for the time being. Volunteers need to add their names to the items.

The meeting was adjourned at 8:30 pm.

The next meeting will be held on **Monday, October 27, 2008 at 7:30pm.**

Respectfully submitted by:

Lynne Hockenbury  
Co-Chair, Malvern Historic Commission