

Malvern Historic Commission

Meeting June 23, 2008

Minutes

Members Present: Lynne Hockenbury

Members Absent: Joan Stackhouse, Barbara Leighton, Betty Burke, Kristin Thomas

Invited Guests: Tina England, Rick Kephart, Donna Kipphorn, Deb Collins, Bev Smith, Barbara Rutz

The meeting was called to order at 7:35pm.

Approval of Minutes: The minutes of the March 24, 2008, April 28, 2008, and May 19, 2008 meetings were set aside to be approved at the next meeting due to not having a quorum present.

New Business:

- A. There was no new business to report

Old Business:

- A. **Summer Walking Tour** – The group spent much time discussing the upcoming tour, working from the action log. The volunteers who were present at the meeting chose specific jobs from the tour so that they could begin to practice. Lynne read the draft of a letter to go out to the property owners for the specific sites. Updates on number of volunteers, donations from businesses, and directional signage for the day of the tour were discussed.
- B. **Historic Ordinances** – Lynne received an email from Chris Mongeau, Chair of the Malvern Planning Commission, with some suggestions and questions from the Borough Solicitor. We hope to have a presentation ready for the Planning Commission and Borough Council by July.
- C. **Book** – Book sales continue to be slow. We will offer the special rate of \$50 for 1 copy of each book the evening of the tour.
- D. **Coloring Book** – Lynne sent scans of photos of the buildings to be included in the coloring book to Michael Fernandez. Michael will complete one, and then the Commission will send him a \$100 deposit to complete the rest, provided the Commission is happy with the result.
- E. **Historic Property Inventory Files** – A list of items to be done for a volunteer will continue to be developed. Item on hold for time being. Some of these may need to be completed before the walking tour.
- F. **Historical Resources Map** – Review of the typed descriptions for details is complete. Lynne is reviewing for details and hopes to have that completed by the end of August.
- G. **Cataloging Historical Items** – item on hold, but may need to be revisited before walking tour.
- H. **Creation of room** – item on hold, but may need to be revisited before walking tour to create an appropriate display

The meeting was adjourned at 9:00 pm.

The next meeting will be held on **Monday, July 28, 2008 at 7:30pm.**

Respectfully submitted by:

Lynne Hockenbury
Co-Chair, Malvern Historic Commission