

Malvern Historic Commission

Meeting April 28, 2008

Minutes

Members Present: Lynne Hockenbury, Joan Stackhouse, Barbara Leighton

Members Absent: Betty Burke, Kristin Thomas

Invited Guests: Nancy Schmitt, Pat Gallagher, Wendy Waltman, Barbara Rote, Pat Reese, Tina England, Tom Mento

The meeting was called to order at 7:40pm.

Approval of Minutes: The minutes of the March 24, 2008 meeting were set aside to be approved at the next meeting due to lateness in arrival.

New Business:

- A. **Arcadia Books** – Arcadia books has approached us about doing a book on the Malvern area. In order to do this, we would need to coordinate with Willistown, Charlestown, East Whiteland, and possibly Tredyffrin and East Goshen. The group discussed the proposal, and decided that the Historical Commission is unable to take on this project at this time. Lynne will look at passing the information on to one of the other municipalities, possibly Charlestown.

Old Business:

- A. **Summer Walking Tour** – The group went through the Action Log developed by Kristen item by item. With many volunteers in attendance at this meeting, it was felt that this was important to help them catch up with where we are in the process. Much has been accomplished already. Barb has made contact with many of the places in the advertising list. Nancy will work on a press release to be used as needed. Tom suggested that the Commission look into a banner for across the street. Lynne will check on prices. The Library has offered to host the refreshments for after the tour. Lynne will ask Kristen to continue working on the markers for the properties. Joan's husband has been working on a solution to the framing problems. One picture was hung this evening to see if the latest solution will work. Lynne's daughter took photos of most of the buildings for the Power Point presentation. Barb will bring the projector on the evening of the tour. The Commission will ask Sarah Bones if she is available to photograph the event. If she is not available, Tina mentioned that she might know someone else to ask. Lynne will set 2 dates for dry runs prior to the event. Solicitation of volunteers to help run the event has been extremely successful. Lynne wrote for the Borough Newsletter and has contacted other Historic commissions, Joan contacted all the churches in Malvern, and a flyer was created for Malvern Blooms. There have been many phone calls and emails of people willing to help.
- B. **Historic Ordinances** – Chris Mongeau, Chair of the Malvern Planning Commission, created pdf files of the ordinances and sent them to the Borough Solicitor. He is hoping to have a presentation ready for the Planning Commission and Borough Council by June.
- C. **Book** – Book sales continue to be slow. There is no other news to report on either of the books.

- D. **Coloring Book** – Barb will contact the artist and let him know that we will be getting a list of properties together for him by May so that he will be able to get started on the project. Nancy felt that the book should be a 16 page book that includes 14 pictures to color. Nancy will work on a list of properties.
- E. **Historic Property Inventory Files** – A list of items to be done for a volunteer will continue to be developed. Item on hold for time being. Some of these may need to be completed before the walking tour. Nancy will develop a list and the research will be done as soon as possible.
- F. **Historical Resources Map** – Review of the typed descriptions for details is complete. Lynne is reviewing for details and hopes to have that completed by the end of May.
- G. **Cataloging Historical Items** – item on hold, but may need to be revisited before walking tour.
- H. **Creation of room** – item on hold, but may need to be revisited before walking tour to create an appropriate display
- I. **Budget Update** – Lynne gave a budget update for the first quarter of the year. To date, \$621.08 has been spent from the Historical Commission's Borough budget of \$2250. This included \$125 for membership to the Chester County Historical Society, \$85 for membership in the Chester County Historic Preservation Network, \$19.97 for a subscription to Pennsylvania Magazine for the History Center, \$190.85 for preservation supplies including storage boxes, marking pencils, and gloves, \$142.91 for items found on Ebay auctions including Club of Little Gardens Scrapbooks, postcards of the train station and Malvern school, an old photograph of the Friends Church, a National Bank of Malvern cloth bag, and a Hires Root Beer bottle, \$10 for a reprint photograph of Mrs. C.C. Highly from the Chester County Historical Society, and \$47.35 in office supplies.

The meeting was adjourned at 9:30 pm.

The next meeting will be held on **Monday, May 19, 2008 at 7:30pm.**

Respectfully submitted by:

Lynne Hockenbury
Co-Chair, Malvern Historic Commission