

Malvern Historic Commission

Meeting October 27, 2008

Minutes

Members Present: Lynne Hockenbury, Barbara Leighton, Joan Stackhouse

Members Absent: Betty Burke, Kristin Thomas

Guests Present: Deb Collins, Tina England, Nancy Schmitt

The meeting was called to order at 7:35pm.

Approval of Minutes: The minutes of the September 22, 2008 meeting were approved by the members present. Other members will approve via email.

New Business:

- A. There was no new business to discuss.

Old Business:

- A. **Coloring Book** – Lynne reported that the pictures for the coloring book were completed, but some of the description details need some attention. Nancy stated that she would look them over and let Lynne know if there was anything she could not complete. The hope is to have the book to Kinko's by next week so that it can be copied in time for the Malvern Victorian Christmas event. The Commission will be present at the National Bank of Malvern from about 5:30-9pm to sell all books. Lynne, Joan, Deb, and Tina all agreed to help that evening (Friday, December 5), but a schedule will be worked out at the next meeting. Nancy suggested that Lynne contact Michael Fernandez to see if he would like to be there with us to display his paintings and sign the coloring books.
- B. **Historic Ordinances** – This is an item that is high on the priority list. Lynne received an email from Chris Mongeau, Chair of the Malvern Planning Commission, with some suggestions and questions from the Borough Solicitor. Lynne will gather the necessary information and get back in touch with Chris. It is hoped that a presentation can be developed for the Planning Commission and the Borough Council in the near future.
- C. **Historic Property Inventory Files** – Barb L., Barb R, and Lynne met at the History Center in late September to start looking at what is missing from the files. A checklist was developed and about one quarter of the files were looked at. The next date for working on this item will be on Saturday, November 1 from 9-12. Nancy suggested that Lynne look into getting new blank zoning maps as the ones in the files are outdated.
- D. **Historical Resources Map** – Review of the typed descriptions for details is complete. Lynne is reviewing for details and hopes to have that completed by the end of 2008.
- E. **Cataloging Historical Items** – item on hold for time being. Lynne and Tina will plan to take a look at this item on Saturday, November 1.
- F. **Creation of room** – item on hold for time being. Nancy suggested that the Commission might want to look into purchasing another display case for the history center.
- G. **Update Action Log** – The Action Log that Lynne developed was discussed in depth and a few additional details were suggested. Lynne will update the log. Volunteers need to add their names to the items.

The meeting was adjourned at 8:45 pm.

The next meeting will be held on **Monday, December 1, 2008 at 7:30pm**, a change from the regular meeting date.

Respectfully submitted by:

Lynne Hockenbury
Co-Chair, Malvern Historic Commission